



2024 VOLUNTEER COMMITTEE DESCRIPTIONS

*Please note days and times of operation are subject to change.
Committee Chairman will communicate a more detailed schedule closer to the tournament.*

COMMITTEE	DESCRIPTION	DAYS OF OPERATION
Admissions/ Ticketing Services	<p>Welcome and assist with spectator entry on to the course by scanning tickets and responding to miscellaneous spectator inquiries. Volunteers will also assist with ticket sales and fulfillment of complimentary access for military members, first responders and health care workers. Finally, volunteers will help guide exiting spectators to the appropriate shuttle.</p> <p>Considerations:</p> <ul style="list-style-type: none"> Customer service-oriented position. May require standing for long periods of time. 	Thursday, Oct. 17 - Sunday, Oct. 20
Apparel	<p>Inventory, package, and distribute volunteer uniforms. Manage volunteer apparel exchanges and sales during distribution and tournament week.</p> <p>Considerations:</p> <ul style="list-style-type: none"> Customer service-oriented position. Some lifting of boxes required. Must be available to work at least one shift during tournament week. 	Monday, Sept. 16 - Thursday, Sept. 19 Monday, Sept. 30 Monday, Oct. 14 - Sunday, Oct. 20
Caddie Services	<p>Oversee Caddie Hospitality by assisting professional caddies with caddie registration, distributing towels, and preparing and issuing caddie bibs. Ensure caddie bibs are returned daily.</p> <p>Considerations:</p> <ul style="list-style-type: none"> Customer service-oriented position. 	Monday, Oct. 14 - Sunday, Oct. 20
Corporate Hospitality	<p>Welcome spectators to corporate hospitality venues. Scan tickets and provide wristbands. Answer miscellaneous spectator questions primarily related to directions and facilities.</p> <p>Considerations:</p> <ul style="list-style-type: none"> Customer service-oriented position. May require standing for long periods of time. 	Friday, Oct. 18 - Sunday, Oct. 20
Course Prep	<p>Install ropes & stakes prior to the Tournament, maintain rope lines throughout Tournament week and remove stakes & ropes after the event. Barricade parking lot. Assist with moving furniture, as needed.</p> <p>Considerations:</p> <ul style="list-style-type: none"> May require significant lifting. Must be able to perform outdoor physical labor. 	Friday, Oct. 11 - Monday, Oct. 21
Golf Carts	<p>Allocate and manage golf carts for Volunteer Leadership. Maintain a sign in/sign out sheet for the week and place cart signage on individual carts. Ensure cart keys are returned and carts are charged and cleaned daily.</p>	Sunday, Oct. 13 - Sunday, Oct. 20

<p>Honorary Observers</p>	<p>Welcome Honorary Observer participants prior to their assigned tee time, coordinate credential distribution, review program guidelines and restrictions and guide them to the assigned tee box. Coordinate photo signing and distribution process when participants reach the end of the round.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Customer service-oriented position. 	<p>Friday, Oct. 18 - Sunday, Oct. 20</p>
<p>Long Drive</p>	<p>Measure and record the yardage of a professional's ball on the fairway using scoring devices provided by PGA TOUR Champions staff.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Training on scoring devices is required. ▪ May require standing for long periods of time. 	<p>Friday, Oct. 18 - Sunday, Oct. 20</p>
<p>Lot 2 & ADA Shuttles</p>	<p>Provide cart transportation for disabled spectators from various points around the golf course. Provide transportation for Caddies, Media and Volunteer Leadership to and from Lot 2 parking.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Must be age 18 or older with a valid U.S. issued driver's license to operate a golf cart transporting passengers. ▪ Customer service-oriented position. 	<p>Monday, Oct. 14 - Sunday, Oct. 20</p>
<p>Marshals</p>	<p>Provide gallery and noise control on course, assist in player movement, help locate errant golf shots and provide spectators with general information as needed.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Customer service-oriented position. ▪ May require standing for long periods of time in addition to walking. 	<p>Thursday, Oct. 17 - Sunday, Oct. 20</p>
<p>Marshals – Practice Area</p>	<p>Provide gallery control, assist in player movement and provide spectators with general information, as needed, at the Practice Facility and putting greens. Collect and package balls and distribute name cards for professionals at the Practice Facility.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Customer service-oriented position. ▪ May require standing for long periods of time in addition to walking. 	<p>Thursday, Oct. 17 - Sunday, Oct. 20</p>
<p>Marshals – Venue Management</p>	<p>Provide gallery and noise control in hospitality venues on Holes 9, 16, 17 and 18.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Customer service-oriented position. ▪ May require standing for long periods of time. 	<p>Friday, Oct. 18 - Sunday, Oct. 20</p>
<p>Player Transportation</p>	<p>Inventory and inspect tournament-issued courtesy cars. Provide transportation for players, their families and VIP guests before, during and after the tournament, to and from hotels and airports.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Must be over the age of 25, have a valid, U.S. issued driver's license, and cell phone. ▪ Customer service-oriented position. ▪ Must be available to work a Sunday or Monday shift pre and post tournament. 	<p>Friday, Oct. 11 - Monday, Oct. 21</p>

<p>Practice Facility Shuttles</p>	<p>Provide golf cart transportation for amateurs, players and caddies to and from Tuckahoe Creek Practice Facility, as needed for the day. Committee operates during Pro-Am and competition days.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Must be age 18 or older with a valid U.S. issued driver's license to operate a golf cart transporting passengers. ▪ Customer service-oriented position. 	<p>Wednesday, Oct. 16 - Sunday, Oct. 20</p>
<p>Pro-Am Caddie (Also open to youth, ages 15-18).</p>	<p>Provide caddie services to amateur participants in the Dominion Energy Charity Classic Tom Farrell Memorial Pro-Am presented by Markel.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Must be able to carry a golf bag and walk 18 holes without a break. ▪ Caddie experience is not required, but golf knowledge is a must. Familiarity with The Country Club of Virginia, James River Course is a bonus. ▪ Customer service-oriented position. 	<p>Wednesday, Oct. 16 - Thursday, Oct. 17</p>
<p>Ride Share Shuttle</p>	<p>Provide transportation to and from The Country Club of Virginia, James River Course for Ride Share (Uber/Lyft) passengers.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Must be over the age of 25, have a valid, U.S. issued driver's license, and cell phone. ▪ Customer service-oriented position. 	<p>Friday, Oct. 18 - Sunday, Oct. 20</p>
<p>Special Events</p>	<p>Assist with set up, registration, gift distribution and other tasks for special events and activities during Tournament week including Pro-Am Pairings Party, Pro-Am Days and any Military Appreciation activities.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Committee may require minimal lifting. ▪ Customer service-oriented position. 	<p>Monday, Oct. 14 – Thursday, October 17</p>
<p>Standard Bearers (Also open to youth, ages 13-18).</p>	<p>Accompany each professional grouping during play and display their scores on a standard sign.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Must be able to carry a standard sign (approx. 5-7 lbs.). ▪ Must be able to walk 18 holes without a break. ▪ Must be available to work on Thursday or Friday. 	<p>Thursday, Oct. 17 - Sunday, Oct. 20</p>
<p>Supply Distribution</p>	<p>Distribute beverages and snacks to locations on the golf course, starter tents, scoring, practice range, media center, volunteer village and other designated areas.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Must be age 18 or older with a valid U.S. issued driver's license to operate a golf cart transporting supplies ▪ Must have ability to lift up to 20 lbs. 	<p>Sunday, Oct. 13 - Sunday, Oct. 20</p>
<p>Tournament Hosts</p>	<p>Serve as the on-site welcoming committee for spectators. Greet spectators at various locations and assist them with navigating the course and reaching their desired location. Help spectators navigate the digital Spectator Guide. Answer miscellaneous questions.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Customer service-oriented position. ▪ May require standing for long periods of time. 	<p>Friday, Oct. 18 - Sunday, Oct. 20</p>

TV Spotters	<p>Relay tournament play information, such as what each player lies and what player is hitting next, to PGATE staff.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ This committee requires golf knowledge and ability to walk the course (keeping pace with assigned group). ▪ Volunteers must be able to work the entire day (approx. 6 hours), Friday – Sunday. 	<p>Friday, Oct. 18 - Sunday, Oct. 20</p>
Volunteer Village	<p>Manage tent where volunteers check in for their respective committees as well as come for snacks & beverages in between their shifts. Maintain a clean and supportive meeting place for the volunteers.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Customer service-oriented position. 	<p>Monday, Oct. 14 - Sunday, Oct. 20</p>
Walking Scorers	<p>Record the scores and statistics of play on handheld PDA devices during the Pro-Am and all competition rounds. Must be able to walk 18 holes without a break. Volunteers will receive training on how to use the PDA device from PGA TOUR Champions staff.</p> <p>Considerations:</p> <ul style="list-style-type: none"> ▪ Training on PDA device is required. ▪ Must be able to walk 18 holes without a break. ▪ Must be available to work on Wednesday or Thursday shift. 	<p>Wednesday, Oct. 16 - Sunday, Oct. 20</p>